

# Customer Services Officer – Gippsland

We are looking for professional and experienced customer services officers to support our Sale office in Gippsland.

- **Leading community services organisation**
- **Exciting opportunity to join our team**
- **Part Time Maternity Leave and Casuals Positions Available**
- **Based at Sale**

## About Uniting

At Uniting we are passionate about working together to inspire people, enliven communities and confront injustice.

We are proud to have been part of local communities for over 100 years delivering services across Victoria and Tasmania. With a team of 7,000 skilled and committed individuals we provide over 770 programs and services to people of all ages to learn, thrive and enjoy a healthy, happy life. We're there for children, families, people with disability, older people and those experiencing homelessness, mental illness or drug and alcohol addiction.

Uniting is looking for great people who, like us, celebrate diversity and welcome everyone regardless of ethnicity, faith, sexual orientation and gender identity.

Learn more  
[vt.uniting.org](http://vt.uniting.org)

## About the opportunity

We are looking for professional and experienced customer services officers to support our Sale office in Gippsland.

## About you

You have exceptional organisational, administrative and communication skills. You have a professional approach, good time management, work well under pressure and has a good understanding of local service knowledge.

## Learn More

For more information contact Kristin Kenwell on 51447777 or [Kristin.kenwell@vt.uniting.org](mailto:Kristin.kenwell@vt.uniting.org)

## How to apply

If this sounds like you, find out more about this role or apply today. When applying, please address the person specification in the Position Description ([attached here](#)) outlining your suitability and attach a current resume.

**Applications close on COB Friday 20 July 2018**

*Uniting is a child safe organisation and is committed in everyday practice to ensure the safety and wellbeing of all children, at all times. As a 'child safe' organisation, employment with Uniting is subject to a satisfactory national (and international where relevant) police check and Working With Children Check (in Victoria) and/or Working With Vulnerable People Check (in Tasmania) prior to commencement of any paid or unpaid work and/or participation in any service or undertaking.*